Appendix A (front side)

**Doctoral thesis assessment form and admission to the doctoral thesis defence**

**Vote cast:**

Doctorate Committee member […title…] […initials…] […name…] […affiliation…]

Appointed by decision of the Doctorate Board, to assess the doctoral thesis with the title […full title of thesis…]

Of doctoral candidate […name of the doctoral candidate…]

Vote for/against admission to the defence of the thesis manuscript assessed as a doctoral thesis.

**Explanation:**

**Information on submissions (to be completed by supervisor or contact person):**

Please note the instructions for completing this form; both sides of the form should be completed **in full** and sent by email **no later than [… day…] […date…]** to […name of faculty contact person…], […email address of contact person…] with a copy to the supervisor [… email address of supervisor…].

**Criteria**

In assessing the thesis manuscript, Committee members should administer the requirements that are applicable in the relevant discipline. The following criteria play a role in this assessment. You are requested to separately consider each criterion against which the doctoral thesis is to be assessed. For any other instructions, please see the letter you received from the supervisor before you were appointed as a Doctorate Committee member.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | Excellent | Very good | Good | Satisfactory | Unsatisfactory |
|  | The clarity and relevance of the problem definition and the research question |  |  |  |  |  |
|  | *Explanation:* | | | | | |
|  | The robustness of the methods used and the soundness of the methodology used in the analysis |  |  |  |  |  |
|  | *Explanation:* | | | | | |
|  | The balance in the structure of the thesis and the clarity of style and wording |  |  |  |  |  |
|  | *Explanation:* | | | | | |
|  | The extent to which the research contributes towards progress and renewal of academic research |  |  |  |  |  |
|  | *Explanation:* | | | | | |
|  | The degree of critical reflection and the contribution of the research to the field |  |  |  |  |  |
|  | *Explanation:* | | | | | |
|  | Do you believe that this doctoral thesis should qualify for the distinction 'cum laude'? | Yes/No | | | | |
|  | If so, can you attest that the doctoral thesis is among the best 5% of all doctoral theses that you have read in the relevant discipline? | Yes/No | | | | |
|  | *Explanation:* |  |  |  |  |  |

Appendix A (reverse side) **Doctoral thesis assessment form and admission to the doctoral thesis defence (please complete in full)**